

Site Visit Programmatic Questions
Lakes Life Care - July 14, 2015

1. Update Report

- Review your two most recently submitted Update Reports: are you meeting Report Count goals? Yes.
- Note any significant differences between the reports: are programs stable? Improving? What do the reports indicate about progress in your programs? Yes, programs are stable.

2. Work Plan

- Review your 2012-16 grant application's description of the program you are asking to be funded. Note the services and activities you said you would provide and the number of clients you would serve.
- Prepare a short summary of your current program(s) and the number of clients being served. How does what you describe in the application compare with what you are currently providing? Have any programs and/or activities or services been added or removed? Have the number of clients being served per quarter decreased or increased since October, 2012? Is there anything particular you want to share about your current program to explain its current status?
- Do you anticipate making any changes to the 2015-16 Work Plan? If so, in what way and for what reasons?
Yes, the Info line will be replaced with the use of the Option line after hours from HeartBeat International.

3. Fiscal Review

- Review of the 2014-15 expenditures spreadsheet
- Have you or do you intend to revise your 2015-16 budget justification? Keep in mind that the current budget justification remains in effect until a revision is approved.
- Review the guidelines regarding expectations for invoice and verification submissions (attached), and the new requirement to submit both to financial for invoice payment. Review MDH's efforts to move to paperless invoicing.
- If your Financial Reconciliation has taken place, the findings will be reviewed. No Financial Reconciliation has taken place to date.
- If you have an elevated risk designation, and your report cited any concerns, these will be discussed.

4. Grant Closeout Form

- You will have an opportunity to review a draft of your Grant Closeout Form.

5. 2014-16 Evaluation (availability of items below depend on date of site visit)

- Your 2014 Evaluation Report Summary will be discussed. Lakes will continue their evaluation of prenatal visits.

- Your 2015-16 Evaluation Plan will be discussed. Any suggestions provided in your 2013-14 Report Summary should be included in the plan, if you are continuing the same evaluation. If you are planning a new evaluation, details will be discussed. Jill would like to possibly seek the assistance of either another grantee or a contractor for additional help with her evaluation plan this year.

6. Positive Alternatives website

- The PA website is being/has been reconfigured. Its scope is reduced. Resources for grantees will remain basically the same.
- Consider providing suggestions for additions/deletions.

7. Provide Updates

- Have you made any changes to your application Face Sheet data? No.
- Do you want to revise your website posting?
Jill will send any updates to the MDH email.

8. Issues specific to this grantee

Jill would like to restructure her original PA programming request for use of funds for Lakes Info Line to another area. She will send in a budget revision soon.

9. Tour of Facility

- If your facility has been remodeled or updated with grant funds, be prepared to provide a tour of the area
- If grant-funded activity areas have been significantly altered, be prepared to provide a tour of the area.

A tour of the center was provided. It is located on a main artery and easily accessible for clients.

10. How can MDH be more supportive of your program?

Jill expressed her gratitude for the PA funding for the Lakes Center. She would like support from MDH in the form of information on future funding and how to best use potential future PA funding.

11. Other? Lakes has a strong and thriving program that has been available in the northern metro area for many years. They continue to see a steady increase in clients served and are looking to the future to possibly offer an expanding program to address the continuing unmet needs of their clients. The PA grant has given Lakes the support and allowed them to create the foundation needed to become a strong program offering a multitude of programming options for women in crisis pregnancy situations. Under the direction of Jill Wagner, Lakes Life Care Center has used their PA grant funding responsibly and creatively.